



Listing Transfer

Downloaded on – April 28, 2025, 12:05 p.m.

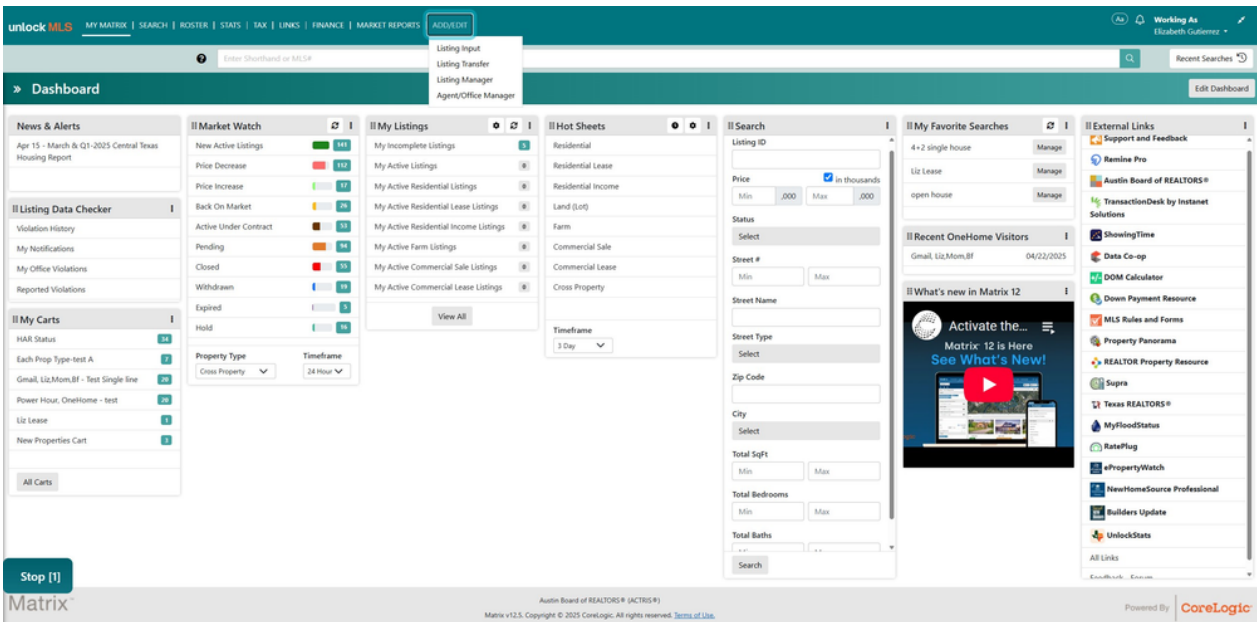
If any listings need to be transferred to the new brokerage, please complete a [Listing Transfer Form](#) and email it to support@unlockmls.com.

1 Using a browser...



Goto: matrix.abor.com/Matrix/MyMatrix...

2 Click (Add/Edit)



3 Click (Listing Transfer)



unlockMLS MY MATRIX | SEARCH | ROSTER | STATS | TAX | LINKS | FINANCE | MARKET REPORTS | ADD/EDIT

Working As Elizabeth Galvez

Enter shorthand or MLS#

Listing Input
Listing Transfer
Listing Manager
Agent/Office Manager

Recent Searches

Input

Listings
Add new or Edit existing Listings
Quick Modify:
Select a Listing [v] or type --Listing ID-- Edit

Agent Roster
Add new or Edit existing Member
Agent ID
--Agent ID-- Edit

Office
Add new or Edit existing Office
Office ID
--Office ID-- Edit

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4 Enter all MLS numbers (Here)



Be sure the criteria below does not block any of the requested listings

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Enter shorthand or MLS#

Recent Searches

Listing Transfer Search

Enter MLS numbers separated by a comma. (no space)
Example: 8461967,4583274,4735259

MLS Numbers [v]

Status - Date or Range

- Active
- Active Under Contract
- Pending
- Closed
- Hold
- Withdrawn
- Expired

List Agent ID [v]

List Agent Name [v]

List Office ID [v]

List Office Name [v]

Property Type [v]

- Residential
- Residential Lease
- Residential Income
- Farm
- Land
- Commercial Lease
- Commercial Sale

Clear 5000+ matches Results

Additional Fields Add

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5 Click (Results)



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Enter shorthand or MLS#

Recent Searches

Listing Transfer Search

Enter MLS numbers separated by a comma, (no space)
Example: 8461967,4583274,4735259

MLS Numbers
3255037,8035309,36

Status - Date or Range

- Active
- Active Under Contract
- Pending
- Closed
- Hold
- Withdrawn
- Expired

List Agent ID

List Office ID

Property Type

- Residential
- Residential Lease
- Residential Income
- Farm
- Land
- Commercial Lease
- Commercial Sale

List Agent Name

List Office Name

Clear 0 matches Results

Additional Fields Add

6 Click (Here) to enter Acquiring LA



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Enter shorthand or MLS#

Recent Searches

Listing Transfer

No Properties were found.

Transfer List Agent To Find

Review Publish Listing

7 Select all listings then Click (Publish Listing)



Enter Shortland or MLS#

Recent Searches

Listing Transfer

No Properties were found.

Transfer: List Agent To Find

Revise Publish Listing

Stop [7]